

**Mississippi Development Authority
Community Services Division
Economic Development Jobs Report**

Grant Recipient	Madison County
Benefitting Business	Fastenal Company
Contract Number	DIP #393
Reporting Period (Month, Year)	October, 2023

Job Creation	Total
Number of Jobs Prior to DIP/RIF Award	0
Number of Committed New Jobs	50
Number of Jobs Needed to meet Total Employment Requirement	-3
Number of Present Employees	53

Have construction of DIP/RIF activities been completed?

Yes

If yes, on what date was construction complete?

7/31/2020

Have the job creation requirements been completed?

Yes

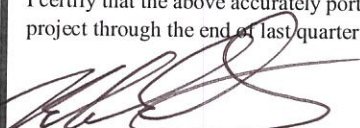
If job creation is complete and the project requires job maintenance, on what date will the maintenance requirement be satisfied?

1-Oct-23

I certify that the data in this report is accurate information collected by the company listed above and reflects the new and currently existing jobs to be reported over the effective term of the DIP/RIF contract.

Local Elected Official and Date

I certify that the above accurately portrays the number of current employees and jobs as created by my company from the beginning of this project through the end of last quarter. These employees are presently employed at the site.

 _____
10-11-23
Company / Human Resources Representative and Date

Lindsay Sellers

Prepared By

601-981-1511

Phone #

Instructions:

Jobs Reports are due as follows:

· Attach a recent payroll or employee roster

· Employment figures must represent full time employees. Full Time Equivalent should be excluded from figures above.

· Total number of Jobs Prior to DIP/RIF Award should reflect the Site Visit Acknowledgement Form.

· All areas in grey must be filled out.

· Document must be filled out electronically with the exception of signatures.

Instructions for Close-Out for Development Infrastructure (DIP) Programs

The close-out process encompasses a series of activities to verify that DIP funds have been properly spent and that the city, town or county has completed the elements of its program in a timely and acceptable manner.

Within 30 days after the date of completion of the project or 60 days from the expiration or termination of the grant (whichever comes first), the grantee must submit all financial, performance, and other reports required as a condition of the grant.

The grantee must retain all records for a period of five years from the date the State executes the Certificate of Completion.

The tasks involved in closing out a grant include:

1. Resolution of all monitoring findings;
2. Submission of close-out report (one original copy);
3. Submission of Certificate of Completion (three originally signed copies);

The close-out process should begin when the following criteria have been met or will be met shortly.

1. All costs to be paid with program funds have been paid, including any unsettled third-party claims, with the exception of close-out costs, such as the final administration costs.
2. The recipient has fulfilled all of its responsibilities under the Funding Agreement. This includes injection of all local cash and in-kind services, other State and/or Federal funding, all private investment, and job creation/retention (where applicable). Delays in completing close-out can result in the denial of future requests with the Community Incentives Division.

Types of Close-outs

There are two types of close-outs that can occur at project completion.

1. On grants that do not include other funding sources, when all conditions of the grant have been met and all tasks mentioned above are received and approved, the close-out can be finalized. This is the **regular** close-out procedure.
2. On grants that include other funding sources, when the conditions of the grant have been met and all documentation has been received and approved except

for the remaining audit, the grant can be **administratively** closed, being funds disbursed by MDA and other funding sources for this contract have not been audited. Administrative close-out is noted on the Certificate of Completion, and any disallowed costs by the audit shall be remitted to MDA-CID.

Certificates of Completion

After all program costs have been paid, the grantee shall submit **one signed original of the Certificate of Completion**. The Certificate should reflect actual expenditures in each line item activity.

Besides final statement of costs, the Certificate provides for computation of any amount to be de-obligated and/or returned to MDA-CID, actual local contribution compared to application pledged amount (any discrepancy between these two must be explained fully), and certification by grantee of responsibility for completion.

Grantee should forward to MDA-CID a check in the amount of cash on hand remaining at project close-out, if applicable.

**MISSISSIPPI DEVELOPMENT AUTHORITY
DIP GRANT PROGRAM CLOSE-OUT REPORT**

Grantee: Madison County Project Number: DIP #393

Grantee's Address: 125 West North Street Canton, MS 39046

Person Completing this Report: Lindsay Sellers, CMPDD

Document	Enclosed	Not Applicable
Matching Funds Report	X	
Job Creation Report	X	
Certificate of Completion	X	
Pictures of final project		X
Company Investment Letter	X	

The grantee's chief elected official (i.e., mayor, board president) certifies that the data in this report is true and correct as of the date noted below.

Gerald Steen

Typed Name of Chief Elected Official

Madison County Board President

Typed Title of Chief Elected Official

Signature of Chief Elected Official

Date

Certified by City Clerk/Chancery Clerk

Date

MATCHING FUNDS REPORT

Grantee: Madison County Grant Number: DIP #393

Award Date: July 15, 2018 Grant Amount: \$150,000

Approved Budgeted Amount:

1. Amount of Company Investment: \$ 10,889,361.00
2. Grantee Cash match: \$ 114,300
3. Grantee in-kind match: \$ 0
4. Other Funding Sources with Grant Number (i.e., USDA, DRA, ARC, CDBG, SMLPC, etc.)
 - a. ACE \$ 350,000
 - b. _____ \$ _____
 - c. _____ \$ _____
 - d. _____ \$ _____

Actual Amount Spent:

1. Amount of private investment documented: \$ 29,573,058.97
2. Amount of grantee cash match documented: \$ 108,991
3. Amount of grantee in-kind match documented: \$ 0
4. Other Funding Sources documented with Grant Number (i.e., USDA, DRA, ARC, CDBG, SMLPC, etc.)
 - a. ACE \$ \$350,000
 - b. _____ \$ _____
 - c. _____ \$ _____
 - d. _____ \$ _____

JOB CREATION REPORT

Name of the Benefitting Business: Fastenal

Existing Number of Employees (as of start of Project) : 0

Number of NEW Hires per the Grant Requirement: 50

Current Total Number of Employees: 53

If job creation goals have not been reached, explain why not.

**** ATTACH to the Closeout report ****

MDA's signed Maintenance Complete letter with the last quarterly jobs report and associated employee roster

CERTIFICATE OF COMPLETION

Grantee's Name: Madison County
Project/Grant Number: DIP #393
Address (City, State, Zip): 125 West North Street Canton, MS 39046

TO BE COMPLETED BY GRANTEE				FOR STATE ONLY
Program Activities (taken from approved Budget) (A)	Budgeted Grant Funds (B)	Grant Amount Received (C)	De-obligation Amount (D)	Approved Cost (E)
Engineering	\$13,636.36	\$13,497.12	\$139.24	
Utility Relocation	\$90,400	\$66,950.30	\$23,449.70	
Backfill	\$1,500	\$1,500	\$0	
Erosion Control/Clean Up	\$1,343.64	\$1,343.64	\$0	
Overlay of Existing Road	\$43,120	\$29,125	\$13,995.00	
Total Program Cost	\$150,000	\$112,416.06	\$37,583.94	

COMPUTATION OF GRANT BALANCE		
Description	TO BE COMPLETED BY RECIPIENT	TO BE COMPLETED BY STATE
1. Grant Agreement Amount	\$150,000	
2. Amount for Unsettled 3 rd Party Claims		
3. Grant Amount Received	\$112,416.06	
4. Grant Amount De-obligated/Returned	\$37,583.94	
5. Amount Retained by State	\$37,583.94	

Certification of Grantee:

It is hereby certified that all activities undertaken by the Grantee with funds provided under the grant agreement in the heading above, have, to the best of my knowledge, been carried out in accordance with the grant agreement; that the proper provision has been made by the Grantee for the payment of all unpaid costs and unsettled third-party claims identified above; that the State of Mississippi is under no obligation to make any further payment to the Grantee under the grant agreement in excess of the amount identified on line 3 hereof, and that every statement and amount set forth in this document is, to the best of my knowledge, true and correct as of this date.

Signature and Title of Chief Elected Official <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/>	Date <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/>
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Local Contribution:

Match Per Grant Agreement/Budget \$114,300

Actual Total Match Spent \$108,991

List any unpaid cost and unsettled third-party claims against the recipients grant, describe circumstances and amounts involved.

None.

Person who can best answer questions about this report (preparer):

Name: Lindsay Sellers

Telephone: 601-981-1511

Address (City, State, Zip): 1020 Centre Pointe Blvd. Pearl, MS 39208

E-mail: lsellers@cmpdd.org

Basis of Close-out (TO BE COMPLETED BY THE STATE)

Regular Close-out: All conditions of the grant have been met.

Administrative Close-out: All conditions have been met, except audit of funds disbursed by MDA and other funding sources.

(NOTE: Any disallowed cost by audit(s) of these funds shall be returned to the State).

State Execution (TO BE COMPLETED BY THE STATE)

This Certificate of completion is hereby approved on conditions stated above. Unused committed contract funds have been de-obligated in the amount of \$_____.

Mississippi Development Authority
Community Incentives Division

CID Bureau Manager: _____

Date: _____



INDUSTRIAL & CONSTRUCTION SUPPLIES

October 2023

Lindsay Sellers
Community and Economic Development Specialist
Central MS Planning and Dev. District
1020 Centre Pointe Blvd.
Pearl, MS 39208

Dear Ms. Sellers,

I am writing this to inform you of the current employee roster at our Madison, MS location. Below is our current employee roster:

<u>Name</u>	<u>Hire Date</u>
1. Evans,Deion Tre'vell	7/5/2023
2. Reed,Christopher Earl	6/28/2023
3. Weston,Tyree	6/14/2023
4. Jones,Tina Nicole	5/31/2023
5. Braddock,Fredrick	5/17/2023
6. Thomas,Jeremaine Quantrel	5/17/2023
7. Willcutt,William Hamilton	5/10/2023
8. Haslinger,Dawn Michelle	5/3/2023
9. Blanden Jr,Eddie Norman	5/3/2023
10. Joiner,Antonio Jermaine	4/19/2023
11. Smith,Johnnie Lawrence	3/15/2023
12. Johnson,Johnathan Earl	3/8/2023
13. Arvelo,Jason	3/1/2023
14. Rucker,Trevarius Marshun	3/1/2023
15. Lockett,Jokorey Kennyatte	2/8/2023
16. Burnett,Davion Vontrez	1/25/2023
17. Young II,Ronald Wesley Clinton	1/11/2023
18. Beagle,Sharon Adrienne	12/19/2022
19. Lockett,Phedra Lataffne	12/7/2022
20. Miles,Diamond	11/30/2022
21. Arrington,Michael Jamall	10/19/2022
22. Cupil,Johnathan Earl	10/19/2022
23. Hayes,Tammy L	9/28/2022
24. Powell,Bianca	9/13/2022



INDUSTRIAL & CONSTRUCTION SUPPLIES

25. Espinoza Jr,Armando	6/28/2022
26. Rutherford,Patricia Michelle	6/28/2022
27. Joiner,Jevonte' Keon	6/1/2022
28. Boyd,Brandy Nicole	5/27/2022
29. Miller,Patricia Diane	5/23/2022
30. McGruder,Kenneth Leroy	4/1/2022
31. Robinson,Jamieson C	2/9/2022
32. Tant,Nicholas G	9/27/2021
33. Laughlin,Terry Lynn	9/20/2021
34. Henderson,Arsheba Latrice	7/7/2021
35. Womack,Gregory Clark	6/28/2021
36. Dowdy,Raymond Lee	5/17/2021
37. Burrough,Brian Walton	4/5/2021
38. Edmond,Quardarious Jarquez	4/2/2021
39. Gannon,Jacob Michael	1/18/2021
40. Davis,QueRhonda R	1/13/2021
41. Ellis,Austin Sintel	12/14/2020
42. Robinson,Kizbee Keishaylan	11/16/2020
43. Mills,Claudia Yarmices	11/9/2020
44. Wristen,Travis James	9/14/2020
45. Curtis,Carmelle Niisha	8/18/2020
46. Smith,Alonzo	7/29/2020
47. Barton,Sherry S	11/27/2019
48. Anderson,Christopher Michael	11/19/2019
49. Whittington,Jana Lynn	11/4/2019
50. Kelly,Lloyd	0/31/2019
51. Bickham,Willie C	10/30/2019
52. Hardy,Larry J	10/28/2019
53. Johnston,Stephanie Lynn	9/19/2019

Please let me know if you
need anything else.

Sincerely,
Michael Schrader
Regional Operations Manager
Fastenal Company
359 Old Jackson Rd.
Madison, MS 39110

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